

UPGRADES ONLY APPLY TO SELECT ROUTES TO NEW ZEALAND

Please do not upgrade without emailing ASC Travel.

- You must have 50,000 miles in your American Airlines AAdvantage account. Miles are not deducted until the upgrade is successful.
- You must contact ASC Travel at <u>travel@usap.gov</u> at least 15 business days before your scheduled departure date.
- ASC Travel will confirm that your routing is eligible for an ASC upgrade. If yes, Travel staff will follow up with you.
- Please do not call, please email <u>travel@usap.gov.</u>
- Do not upgrade on your own without ASC Travel. If you do, ASC Travel cannot assist with travel en route or during redeployment. All changes and change fees en route and at redeployment become your responsibility, with no reimbursement.

ASC Travel 7400 S. Tucson Way Centennial, CO 80112-3938 1-800-688-8606, x33202 303-790-8606, x33202 303-705-0742 (fax) <u>travel@usap.gov</u>

